



Monday 1<sup>st</sup> September 2025

Dear Families,

A very warm welcome back to all of our children and families at the start of a new school academic year. I hope that you have had an enjoyable summer break and that you are feeling ready and excited for the number of learning opportunities that this term brings. We are pleased to again welcome new starters who will be joining our school in our Early Years setting.

Starting with this summer holiday, we have had a few premises works to include:

Reparation of dining hall flooring
Re-carpeting of the Year Five classrooms and entrance in Tower Hill
Replacement of new Smartboards in identified classes
Painting of targeted classrooms and areas around the school
Kitchen deep clean / extractor fan maintenance
ICT technical upgrades and machine replacements
General maintenance
Cleaning of premises

Please see our completed staffing structure below that details our staff teams for this academic year to include support staff, midday supervisors, the site and office team and our Breakfast and After School Club staff.

### Hyde Park Corner Building

Class Teacher (s)	Teaching Assistant/s	Class Teacher (s)	Teaching Assistant/s
<b>Paddington (Nursery)</b> Mrs Adegbola	Mrs Morgan Mrs Irfan	<b>Archway (Reception)</b> Miss Martin	Miss Tanner
<b>Bank (Reception)</b> Mrs Falcica	Mrs Fati Mrs Santos	<b>Angel (Reception)</b> Miss Robinson	Mrs Kosiedowska Miss Odeku-Fuwa
<b>Oval (Year One)</b> Mrs Bansal	Mrs Owusu-Ansah	<b>Borough (Year One)</b> Miss Hansen	Miss Dearlove
<b>Knightsbridge (Year One)</b> Mrs Kelly	Mrs Welburn		

### Tower Hill Building

Class Teacher (s)	Teaching Assistant/s	Class Teacher (s)	Teaching Assistant/s
<b>Pimlico (Year Two)</b> Mrs Martin	Ms Ludlow	<b>Victoria (Year Two)</b> Miss Medlicott	Mrs Inwards and Mrs Morley
<b>Monument (Year Two)</b> Miss Hanson-Blake	Miss Perry	<b>Southwark (Year Three)</b> Miss Marshall	Mrs Justin
<b>Wimbledon (Year Three)</b> Mrs Ogunleye	Mrs Ijoyah	<b>Balham (Year Three)</b> Miss Makaea	Mrs Britton and Mrs Killick
<b>Kennington (Year Four)</b> Miss Robinson	Miss Badger	<b>Euston (Year Four)</b> Miss Mbamba	Mrs Ijoyah
<b>Piccadilly (Year Four)</b> Miss Masters and Mrs Jenkins	Mrs Mir and Miss Gobo	<b>Edgware (Year Five)</b> Miss Samboer	Miss Madu



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<b>Barbican (Year Five)</b> Mrs Fernandes		<b>Temple (Year Five)</b> Mrs Arib	Miss Thompson
<b>Embankment (Year Six)</b> Mrs Bhogal	Ms Boca and Mrs Farnon Reeves	<b>Westminster (Year Six)</b> Mr Newman	
<b>Colliers Wood (Year Six)</b> Mrs Dominguez			

### Higher Level Teaching Assistants and cover teachers

Mrs Schulenburg	Mrs Desai	Miss Chau	Mrs Ambrazevce	Mrs Quaye
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### Inclusion Leader, SEND administrative support and Family Support Worker

Ms Wilson	Mrs Gould	Mrs Lawler
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### Kitchen team and Midday supervisors

Ms Hooper	Miss Purkiss	Miss Trivett	Mrs Haly
Mrs Cutajar	Mrs Vinoth	Mrs Parsons	Mrs Adao
Mrs Dickson		Mrs Sewell	
Mrs Gallimore		Mrs Hung	

### Breakfast and After School Club

Mr Sam Dear	Mrs Farnon Reeves	Ms Perry
Miss Ludlow	Mrs Britton	Miss Trivett
Mrs Haly	Mrs Morgan	Miss Dearlove
Ms Boca	Mrs Parsons	

### Site team

Mr Parsons	Mr Farnon Reeves
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### Office team

Mrs Samboer	Mrs Bennett	Miss Phillips	Mrs Mohan
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### Points of contact and how to best communicate with us

If you have any concerns about your child's welfare or ability to learn successfully, please do make an appointment with your child's classteacher. If you feel that after this initial



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contact that you would like a leader to be involved in a meeting about your child, then the leader to make contact with, based on their phase responsibility will be:

Year group	Phase leader	Day
Early Years and Year One	Mrs Falcica	Monday – Friday
Year Two	Mrs Hart	Monday – Friday
Years Three and Five	Miss Masters	Monday – Friday
Year Four	Mrs Jenkins	Monday – Friday
Year Six	Mrs Bhogal	Monday – Thursday

If you would like to discuss concerns that may link to a specific learning/emotional need then please make contact with Ms Wilson or Mrs Lawler.

Mrs Bhogal will be working at Singlegate on a Monday to Thursday. If you wish to speak to her about any curriculum matter, then please do make an appointment with the school office. Our two other Deputy Headteachers, Miss Masters and Mrs Jenkins are also available across the course of the week should you have a more serious concern that may need investigating. Our Head of School Mrs Hart will be available to discuss any further concerns relating to your child's education or any concerns that you may have about your child's behaviour and please do contact myself if you have any further concerns related to school matters.

May we remind you all that all staff welcome respectful engagement so that any discussion about your child or school matter is solution focussed and professional.

### **Timings of the school day**

School starts at 8.30 am for all children from Nursery to Year 6. Children in our Hyde Park Corner building (Nursery – Year 1) are to be taken to the back door of your child's classroom whereas children in Years 2-6 may be dropped at the identified gate of our Tower Hill building. The Year 2 classteachers and support staff will come to the astroturf area on the first few days to support in navigating the children to the classroom. From the second week, the children are expected to make their own way to the classroom.

It is important that your child is on time to school every day. Early morning tasks are planned to support the children from their arrival. When children are late, they miss out on vital learning opportunities. Please note that the gates are closed at 8.45 am each morning.

School finishes at 3.15 pm on Monday to Thursday, and at 2.30 pm on Friday.

Children from Year Three, Kennington and Euston Class will all enter the building using the Year 3 gate at the bottom of South Gardens each morning. They will be dismissed from the grassed area outside the back of the building.

With many of our classes in Tower Hill without a back door or being located upstairs, the children from Year Two, Edgware, Embankment and Westminster Class will be brought out to the astroturf area for collection.

### Enjoy a free school lunch

All children in Reception – Year 6 continue to be entitled to a free hot lunch on a daily basis. You do not need to do anything to ensure that your child has their free school meal. Each morning, your child's classteacher will ask them if they are having a school dinner or a packed lunch on that day and the kitchen will then prepare and cook enough meals for all of the children to enjoy. You may choose for your child to have a hot meal every day of the week or on given days, there is no expectation or limit on how many days your child can enjoy a school lunch.

Our lunch menu is regularly reviewed by the kitchen team, the Head Boy and Girl team with Mrs Bull to reflect some of the children's favourites, as well as offering greater vegetarian choices. Please do share our menu, which may be found on our website with your child to encourage them to have one.

### Snacks at playtime

We recognise that most children require a small snack at morning break to keep them going until lunchtime. We encourage children to bring in healthy snacks full of vitamins and minerals containing no added salt, fat or sugar. Many of these will help contribute to their 5 daily portions of fruit and vegetables, keep them alert and help them concentrate. It can be hard during the week to think of suitable items for them to bring in to school and with the help of the children, we have reviewed our expectations of what will be allowed in school. This not only supports them in making healthy choices regarding snacks but will also reduce food packaging and waste.

Providing snacks in a small, named, recyclable container is ideal.

If you are intending to send in healthy snacks with your child, **please limit them** to the list below.

- Vegetable sticks – such as celery, cucumber, peppers or carrot, a range of colour ensures different vitamins and minerals.
- A piece of fresh or dried fruit, high in soluble fibre and vitamins would also be a great snack– pineapple, apple, mango, kiwi, plain raisins, apricots, blueberries, banana slices.

We need the children to stay hydrated and so please ensure that they bring a named water bottle into school daily. Squash and fruit juice are not permitted. We hope that with your help, we can encourage the children to develop healthy eating habits that become a normal part of everyday life. By keeping high calorie snacks to a minimum and establishing healthy

eating habits early on, improvements can be made to a child's quality of life both in the short and long term.

Children in Nursery – Year 2 will be provided with free fruit on a daily basis and do not need any additional snack provided.

Our Year 6 'Snack Shack' for Years 2-6 will sell a small selection of items to include salted/sweet popcorn raisins and fruit winders.

Please note that we are a nut-free school. Children are not permitted to bring chocolate as part of their packed lunches.

## Uniform

We believe that wearing a smart and practical uniform allows all children to feel equal to their peers and confident in their appearance. We also believe it is important for children to wear clothing that is conducive to a successful learning environment, including activity-appropriate clothing, such as sports attire.

Children are expected to be in school uniform, unless otherwise directed. Please ensure that your child *does not* accessorise or supplement their uniform in any way. Hoodies, false nails, jewellery, fashion scarves are not permitted in school and your child will be asked to remove them and you will be contacted to revisit school policy expectations.

We expect our children to be wearing the following in terms of uniform:

School colour fleece or jumper with or without the school logo  
Grey/black skirt, pinafore, shorts or trousers  
School colour checked summer dress  
Light blue polo shirt with or without the school logo  
Black shoes or plain trainers.

Children are also expected to bring in:  
School colour book bag or rucksack with the school logo  
Water bottle.

Children are expected to come into school with their PE kits on, the day that they have PE. Please see below:

Archway	Angel	Bank
Monday and Wednesday	Monday and Tuesday	Monday and Thursday
Oval	Borough	Knightsbridge
Thursday and Friday	Wednesday and Friday	Wednesday and Friday
Pimlico	Victoria	Monument
Monday and Thursday	Monday and Thursday	Tuesday and Thursday



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<b>Southwark</b>	<b>Wimbledon</b>	<b>Balham</b>
Tuesday and Wednesday	Tuesday and Wednesday	Monday and Tuesday
<b>Euston</b>	<b>Kennington</b>	<b>Piccadilly</b>
Tuesday and Thursday	Tuesday and Thursday	Tuesday and Wednesday
<b>Edgware</b>	<b>Temple</b>	<b>Barbican</b>
Wednesday and Friday	Tuesday and Wednesday	Monday and Friday
<b>Westminster</b>	<b>Embankment</b>	<b>Colliers Wood</b>
Monday and Thursday	Monday and Thursday	Monday and Thursday

A PE kit will include:

School colour PE t-shirt with logo on  
 Grey, blue or black shorts or tracksuit bottoms  
 Black trainers or plimsolls.

### **Relationships and Behaviour Policy**

Our Relationships and Behaviour Policy supports our belief that developing strong relationships enable us to work together with the common purpose of helping everyone learn. In order to achieve this, we apply restorative approaches to low level arising incidents such as, friendship breakups, disputes over games, running in school etc. which encourages everyone to take responsibility for their behaviours.

If you have not already, you will receive a copy of our Partnership to Success document that includes support for the school in terms of our sanctions, reward systems and expectations. Please take the time to read this carefully so that you understand our shared responsibility in supporting your child's success in school.

By promoting positive behaviour throughout the school the majority of our children will develop self-discipline and learn to co-operate with others at all times. It is, however, acknowledged that sometimes children may exhibit inappropriate behaviours from time to time and that some form of sanction may be necessary, e.g. a text home, detention etc. A text message sent from school will alert you to the fact that we are concerned about your child's behaviour and this in turn could lead to a face to face discussion about some additional support mechanisms that we may apply. A detention will only be given to any child in Years 3-6 who displays any physical behaviour or a behaviour that is emotionally or verbally harmful to others. We will inform you on a Thursday each week, if your child is to have a detention, as this will take place on a Friday from 2.30 pm-3.00 pm with a Senior Leader. If a child in Year 1 or 2 displays similar behaviours, then they will have some reflection time with a Senior Leader instead of a playtime with their friends in order to regulate and reflect on the behaviours seen.

## Eco Schools Green Flag Award-distinction

Ms Rasheva, Mrs Inglis and the Eco team have worked tirelessly this year collecting the evidence required for our Green Flag Award application. We were absolutely thrilled with the feedback received and to be recognised with a distinction! A big thank you and well done to all who contributed.

Please see the feedback received below:

We were very impressed by your superb efforts to promote Marine conservation by undertaking a comprehensive anti-plastics project at your school, with campaigns to reduce single-use plastics across both the school itself and the canteen with active efforts to find alternative products and to promote awareness with initiatives such as your Heat is On and Life On a Plate campaigns, taking part in the Big Plastic Count, carrying out a superb river clean on the River Wandle and creating activism from plastic waste – a really fantastic all-round effort!

We were thrilled to learn all about your efforts to enhance the awareness of the duties of global citizenship with a series of worthy initiatives such as creating a range of sustainability posters that went on public display to a fundraising bake sale, writing to your local MP about microfibres and supporting a local foodbank. It was also fantastic to hear about your excellent project to increase biodiversity across your school grounds by making bird feeders and creating both a 'no-mow' wildflower meadow area with seed bombs and a bee corridor – superb! We were also delighted to hear that, as well as all this, your pupils still had the inspiration to carry out regular litter-picks, take part in the Great Big School Clean and save energy by undertaking the Cut Your Carbon Challenge – excellent.

We firmly believe you have laid a firm foundation of environmental knowledge and awareness amongst your pupils that you can surely build upon in the future. Moving forwards, might we suggest some more Eco-themed excursions outside the school? A visit to a recycling centre perhaps? An outdoor centre? A canal or beach clean? Adopting an endangered animal is a popular choice, as is a Marine mural made of recycled plastics. In either case, we are certain that your pupils will find much to engage and inspire them in the wonderful natural world around them.

## Celebrating achievement

All children will have the opportunity of earning themselves an 'ask me what I have achieved today' sticker during the school day. Children may be sent to visit the Head of School or myself to share their learning successes. They will then receive an Achievement Certificate to take home at the beginning of the following week.

'Wow' cards will still be sent home fortnightly as recognition of some wonderful learning, fabulous attitude to a challenge, impeccable manners, friendly and supportive attributes etc.

Attendance certificates for classes who achieve the weekly target of 94% will be delivered to each class on a Monday ready for staff to display prominently in their classrooms.





## Extra-curricular opportunities

Our extensive programme of extra-curricular activities will resume for the children, with staff and outside providers taking the lead in a variety of creative, physical, social and academic activities this coming term. Booking documents will be sent out again for your information on **INSERT**. They will also include the listed staff-led clubs on offer for the autumn term. Clubs will start the week beginning the **15<sup>th</sup> September 2025**. Please do make sure that you check your parentmail for this information in order to register your child/ren.

Looking forward to a successful term ahead,

Mrs Bull



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